

# GENERAL SERVICES ADMINISTRATION

## Federal Acquisition Service

### Authorized Federal Supply Schedule Price List

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAvantage.gov.*

Financial And Business Solutions (FABS)

FSC Group: 520

Contract Number: GS-23F-0008U

For more information on ordering from Federal Supply Schedules go to GSA Schedules at [www.gsa.gov/schedules](http://www.gsa.gov/schedules).

Contract Period: December 13, 2007 to December 12, 2017

(with 3-five year option periods (through 12/12/2027)

Contractor Name: Integra Realty Resources DFW, LLP

Address: 930 W. 1<sup>st</sup> St. Suite 400

Phone Number: 817-332-5522 x 227

Fax Number: 817-336-1621

Web site: [www.irr.com/fortworth](http://www.irr.com/fortworth)

Contact for contract administration: Ted Brooks, MAI

Business size: Large

Prices Shown Herein are Net (discount deducted)

Supplement Number: 1

Date: 09/02/2014

## CUSTOMER INFORMATION PAGE

- 1a. 520 2 – Transaction Specialist  
520 3 – Due Diligence & Support Services
- 1b. Prices – Please see pages 6 & 8.
- 1c. Labor Category Descriptions – Please see pages 4-7.
- 2. Maximum order: \$1,000,000
- 3. Minimum order: \$300.00
- 4. Geographic coverage (delivery area): Domestic Only
- 5. Point(s) of production (city, county, and state or foreign country):  
Integra Realty Resources DFW  
930 West First Street, Suite 400  
Fort Worth, TX 76102  
Ph: 817-332-5522  
Fax: 817-336-1621  
[www.irr.com](http://www.irr.com)
- 6. Discount from list prices or statement of net price:  
Prices as stated are net prices
- 7. Quantity discounts: Not Applicable
- 8.
- 9. Prompt payment terms: Net 30 Days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Yes
- 10. Foreign items: Not applicable
- 11a. Time of delivery: 30 Days Delivered (after receipt of order)
- 11b. Expedited delivery: Not Applicable
- 11c. Overnight and 2-day delivery: Not Applicable
- 11d. Urgent requirements: See contract clause I-FSS-14-B. Agencies can contact the contract administration to obtain faster delivery.

12. F.O.B. point(s): Destination
- 13a. Ordering address(es):  
Integra Realty Resources DFW  
930 West First Street, Suite 400  
Fort Worth, Tarrant County, Texas 76102  
Ph: 817-332-5522  
Fax: 817-336-1621  
tbrooks@irr.com
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. Payment address:  
Integra Realty Resources DFW  
ATTN: Accounts Receivable  
930 West First Street, Suite 400  
Fort Worth, Tarrant County, Texas 76102  
Ph: 817-332-5522  
Fax: 817-336-1621  
tbrooks@irr.com
15. Warranty provision: Not applicable
16. Export packing charges: Not applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Not applicable
18. Terms and conditions of rental maintenance, and repair – Not applicable
19. Terms and conditions of installation – Not applicable
20. Terms and conditions of repair parts – Not applicable
- 20a. Terms and conditions for any other services – Not applicable
21. List of service and distribution points – Not applicable
22. List of participating dealers – Not Applicable
23. Preventative maintenance – Not Applicable
- 24a. Special attributes such as environmental attributes: Not Applicable

- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at [www.Section508.gov/](http://www.Section508.gov/).  
Not Applicable
25. Data Universal Number System (DUNS) number: 132027785
26. Notification regarding registration in System For Award Management (SAM) database: Registered and Registration valid until July 1, 2015

## **LABOR CATEGORY DESCRIPTIONS**

### **SIN: 520 2 – Transaction Specialist**

1. The Managing Director/Partner is responsible for oversight of the project and review of the work product for the Senior Analysts and Analysts. The Managing Director and Partners hold the MAI designation and are State Certified General Real Estate Appraisers. The Managing Director/Partner's time will include initial discussions with the client and bidding of assignments. The Managing Director/Partner oversees all staff during the appraisal process including monitoring assignment progress, discussion and resolving issues during the appraisal process, property inspection, data and market analysis, highest and best use issues and application/conclusions of the three approaches to value (if applicable), final value estimate and review of the appraisal report. The minimum qualifications for the Managing Director/Partner are a BA/BS and/or a Graduate Degree with normally 15+ years of real estate appraisal, management, and oversight experience with strong entrepreneurial skills, a state general certified appraisal license and a MAI designation from the Appraisal Institute.

2. The Associate Director is a proven individual who has exhibited a skill set that enables them to manage complex and multiple assignments on a team basis. The Associate Director holds a professional designation, such as the MAI, and is State Certified General Real Estate Appraiser. The Associate Director's time will include client contact, property inspection, and analysis of the property according to the scope of the assignment, data research and confirmation, and surveying market participants. The Associate Director will also work with a Managing Director/Partner during the valuation process discussing appraisal issues such as the purpose of the appraisal, scope of the assignment, property characteristics, and extraordinary conditions and if needed, data collection and analysis. The Associate Director will provide all or part of the each of the three approaches to value (if applicable), which include the Cost Approach, Sales Comparison Approach and Income Capitalization Approach. The minimum qualifications for an Associate Director are a BA/BS degree and/or a Graduate Degree with 10 years real estate appraisal experience, a state general certified appraisal license and a professional designation.

3. The Senior Analyst is a proven individual that has demonstrated necessary skills to complete all aspects of a project. Most of the Senior Analysts are State Certified General Real Estate Appraisers. The Senior Analyst's time will include client contact, property inspection, and analysis of the property according to the scope of the assignment, data research and confirmation, and surveying market participants. The Senior Analyst will also work with a Managing Director/Partner during the valuation process discussing appraisal issues such as the purpose of the appraisal, scope of the assignment, property characteristics, and extraordinary conditions and if needed, data collection and analysis. The Senior Analyst will provide all or part of the each of the three approaches to value (if applicable), which include the Cost Approach, Sales Comparison Approach and Income Capitalization Approach. The minimum qualifications for a Senior Analyst are a BA/BS degree and/or a Graduate Degree with at least 5 years real estate appraisal experience and a state general certified appraisal license.

4. The Analyst usually has less than 5 years of experience and works closely with the Managing Director, Partners, Associate Directors, and Senior Analysts. The analyst's time will generally include client contact, property inspection, and analysis of the property according to the scope of the assignment, data research and confirmation, and surveying market participants. The Analyst will also work with a Senior Analyst and/or Managing Director, Partners, or Associate Directors during the valuation process obtaining direction with regards to appraisal issues such as the purpose of the appraisal, scope of the assignment, property characteristics, and extraordinary conditions and if needed, data collection and analysis. Depending on the size and complexity of the assignment, the analyst will/may provide all or part of the each of the three approaches to value (if applicable), which include the Cost Approach, Sales Comparison Approach and Income Capitalization Approach. The minimum qualifications for an Analyst are a BA/BS degree with 2 to 5 years experience or Graduate Degree in Real Estate with 1 to 2 years experience, a state trainee or higher license.

5. The Research Staff help maintain databases and research of economic data. Research staff time will generally include researching and assembling information concerning the subject property such as legal descriptions, tax information, zoning data, flood plain, aerial photos; along with neighborhood information such as demographics and development trends in the area. It can include confirming and assembling comparable sales and listing data from the area. Research staff supports the analysts, directors and partners. The minimum qualifications for a research staff member are a BA/BS with 2 years real estate experience and training under a senior analyst.

**INTEGRA REALTY RESOURCES DFW  
AUTHORIZED GSA SCHEDULE PRICING FINANCIAL AND BUSINESS SOLUTIONS  
(FABS)**

<b>Labor Category</b>	<b>Year 1 (12/13/2012 TO 12/12/2013)</b>	<b>Year 2 (12/13/2013 TO 12/12/2014)</b>	<b>Year 3 (12/13/2014 TO 12/12/2015)</b>	<b>Year 4 (12/13/2015 TO 12/12/2016)</b>	<b>Year 5 (12/13/2016 TO 12/12/2017)</b>
Managing/Associate Director/Partner	\$261	\$269	\$274	\$285	\$294
Senior Analyst	\$183	\$188	\$194	\$200	\$206
Analyst	\$104	\$107	\$110	\$113	\$116
Researcher	\$90	\$93	\$96	\$99	\$102

***SIN: 520 3 – Due Diligence & Support Services***

1. The Managing Director/Partner is responsible for oversight of the project and review of the work product for the Senior Analysts and Analysts. The Managing Director and Partners hold the MAI designation and are State Certified General Real Estate Appraisers. The Managing Director/Partner's time will include initial discussions with the client and bidding of assignments. The Managing Director/Partner oversees all staff during the appraisal process including monitoring assignment progress, discussion and resolving issues during the appraisal process, property inspection, data and market analysis, highest and best use issues and application/conclusions of the three approaches to value (if applicable), final value estimate and review of the appraisal report. The minimum qualifications for the Managing Director/Partner are a BA/BS and/or a Graduate Degree with normally 15+ years of real estate appraisal, management, and oversight experience with strong entrepreneurial skills, a state general certified appraisal license and a MAI designation from the Appraisal Institute.

2. The Associate Director is a proven individual who has exhibited a skill set that enables them to manage complex and multiple assignments on a team basis. The Associate Director holds a professional designation, such as the MAI, and is State Certified General Real Estate Appraiser. The Associate Director's time will include client contact, property inspection, and analysis of the property according to the scope of the assignment, data research and confirmation, and surveying market participants. The Associate Director will also work with a Managing Director/Partner during the valuation process discussing appraisal issues such as the purpose of the appraisal, scope of the assignment, property characteristics, and extraordinary conditions and if needed, data collection and analysis. The Associate Director will provide all or part of the each of the three approaches to value (if applicable), which include the Cost Approach, Sales Comparison Approach and Income Capitalization Approach. The minimum qualifications for an Associate Director are a BA/BS degree and/or a Graduate Degree with 10 years

real estate appraisal experience, a state general certified appraisal license and a professional designation.

3. The Senior Analyst is a proven individual that has demonstrated necessary skills to complete all aspects of a project. Most of the Senior Analysts are State Certified General Real Estate Appraisers. The Senior Analyst's time will include client contact, property inspection, and analysis of the property according to the scope of the assignment, data research and confirmation, and surveying market participants. The Senior Analyst will also work with a Managing Director/Partner during the valuation process discussing appraisal issues such as the purpose of the appraisal, scope of the assignment, property characteristics, and extraordinary conditions and if needed, data collection and analysis. The Senior Analyst will provide all or part of the each of the three approaches to value (if applicable), which include the Cost Approach, Sales Comparison Approach and Income Capitalization Approach. The minimum qualifications for a Senior Analyst are a BA/BS degree and/or a Graduate Degree with at least 5 years real estate appraisal experience and a state general certified appraisal license.

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Managing/Associate Director/Partner	\$261	\$269	\$274	\$285	\$294
Senior Analyst	\$183	\$188	\$194	\$200	\$206
Analyst	\$104	\$107	\$110	\$113	\$116
Researcher	\$90	\$93	\$96	\$99	\$102